



**ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION
TRANSPORTATION**

333 Fairfield Road
Fairfield, New Jersey 07004
Tel: (973) 405-6262/ Fax: (973) 405-6566

LAURIE W. NEWELL, Ph.D.
Superintendent

IVELISSE VERAS
Director

04/02/20

Mr. Manuel Vieira
Business Administrator
Union Public Schools
2369 Morris Avenue
Union, New Jersey 07083

Dear Mr. Manuel Vieira,

As we begin to prepare for the upcoming 2020-2021 school year, Essex Regional Educational Services Commission (ERESC) would like to offer our transportation services to your School District. These services range from transporting special education and general education students, field and athletic trips, and other unique transportation needs that your district may request.

The ERESC has always been committed to cost-effective transportation as well as the safety and well-being of the children. We maintain in constant communication with our contractors to ensure the best possible transportation. Every effort is always made to improve the system.

Enclosed, for your consideration, are four (4) copies of the Transportation Services Agreement for 2020-2021 school year. The Agreement outlines the responsibilities required to coordinate transportation for all student applications/requests submitted to the Commission.

The Agreements must be *signed, dated and notarized* by the President of your Board of Education and your Board Secretary. *Please return to this office by May 15, 2020* so that we may plan accordingly. We request that the Agreements be accompanied by a Board Resolution authorizing the Essex Regional Educational Services Commission to coordinate, and administer the transportation for all the applications submitted by your district.

Please return all four (4) copies of the Transportation Agreement Contract with original signatures. We will process them through the Interim Executive County Superintendent of Schools' Office and return a copy to you upon approval. Please note, we cannot start any summer school services on July 1, 2020 without a fully executed service agreement contract on file for your district for the 2020-2021 school year.

As always, we look forward to the new school year and working with you to provide safe, cost effective and reliable transportation.

Sincerely yours,

Laurie W. Newell

Laurie W. Newell, Ph.D.
Superintendent

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Enclosures (4)